



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

**Executive Committee Meeting
Thursday, August 10, 2017
8:15 A.M.**

CareerSource South Florida Headquarters
7300 Corporate Center Drive
Conference Room 2
Miami, FL 33126

AGENDA

1. Call to Order and Introductions
2. Approval Meeting Minutes
 - A. July 13, 2017
 - B. June 12, 2017
 - C. May 11, 2017
3. Recommendation as to Approval of a Contract Extension for Transitions, Inc
4. Recommendation as to Approval of Related Party Training Vendor Agreements
5. Recommendation as to Approval to Eliminate and Limit Individual Training Account Funds for Microsoft Office Suite Training
6. Recommendation as to Approval to Allocate Funds for TechHire Summer Boot Camp Incentives

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"Members of the public shall be given a reasonable opportunity to be heard on a specific agenda item, but must register with the agenda clerk prior to being heard."



SFWIB EXECUTIVE COMMITTEE

DATE: June 8, 2017

AGENDA ITEM NUMBER: 2A

MEETING MINUTES

May 11, 2017 at 8:15 A.M

CareerSource South Florida Headquarters

7300 Corporate Center Drive, Conference Room 2

Miami, FL 33126

EXECUTIVE COMMITTEE MEMBERS IN ATTENDANCE	EXECUTIVE COMMITTEE MEMBERS NOT IN ATTENDANCE	AUDIENCE:
<ol style="list-style-type: none"> 1. Bridges, Jeff, <i>Chairman</i> 2. del Valle, Juan Carlos 3. Gaber, Cynthia 4. Garza, Maria 5. Gibson, Charles 6. Perez, Andy, Vice-Chairman 7. Ferradaz, Gilda 	<p>*****</p> <p>SFWIB STAFF</p> <p>Beasley, Rick Almonte, Ivan Alonso, Gus Garcia, Christine Gilbert, David Graham, Tomara Jean-Baptiste, Antoinette Kavehersi, Cheri Perrin, Yian Smith, Marian Smith, Robert</p>	<p>Audience:</p> <p>Arnie Girnun - <i>New Horizon's Inc.</i></p>

Agenda items are displayed in the order they were discussed.

1. Call to Order and Introductions

Chairman Jeff Bridges called the meeting to order at 8:17am and asked all those present introduce themselves. Quorum had been achieved.

2. Approval of April 13, 2017

Ms. Gilda Ferradaz moved the approval of April 13, 2017 meeting minutes. Motion seconded by Mr. Andy Perez; **Motion Passed Unanimously**

[Mr. Charles Gibson Arrived]

3. Information – Direct Job Placement Analysis

Chairman Bridges introduced the item and Mr. Beasley further presented.

Mr. Gibson inquired about Miami Beach center percentages and Mr. Beasley provided details.

Vice-Chairman Perez inquired about the calculations of Direct Job Placements and Mr. Beasley provided details.

[Ms. Maria Garza Arrived]

Mr. Gibson recommended that service contractors with multiple centers be listed together in the report.

There was a continued discussion.

Adults Program Manager David Gilbert explained the current issues with staff moving placements.

Vice-Chairman Perez requested further explanation. Mr. Beasley and Mr. Gilbert explained.

Ms. Ferradaz asked whether the issue had been derived from the Inspector General's report. Mr. Beasley responded, "No" then provided details.

There was continued discussion.

Chairman Bridges inquired about the reason for career center staff being allowed to move placements. Mr. Beasley briefly explained.

Vice-Chairman Perez shared his concern that staff must take into consideration that possible life difficulties could have resulted in clients moving to other locations.

Ms. Garza first shared her appreciation of the report. She secondly, shared with staff to be mindful that people go through challenges in their lives that cause them to have to relocate. She later asked whether this had been considered. Ms. Garza further inquired about employment postings at all centers. Mr. Beasley further explained.

Chairman Bridges inquired about potential challenges of clients relocating.

Ms. Ferradaz inquired about the impact of high variances and Mr. Gilbert explained.

Vice-Chairman Perez inquired about Florida Keys Contract and Mr. Beasley responded.

4. Information – State Work Opportunity Tax Credit Update

Mr. Beasley introduced and presented the item.

No further questions or discussions.

5. Recommendation as to Approval to Accept Funds for the City of Homestead Summer Youth Employment Program

6. Recommendation as to to Accept Funds for the City of Miami Gardens Summer Youth Employment Program

Chairman Bridges introduced the item and Mr. Beasley further presented.

Ms. Cynthia Gaber moved the approval to accept funds for the City of Homestead Summer Youth Employment Program. Motion seconded by Mr. Charles Gibson; Motion Passed Unanimously

7. Recommendation as to Approval to Allocate funds to Youth Co-Op, Inc. for the Summer Youth Employment Program

Mr. Beasley introduced the item.

Vice-Chairman Perez moved the approval to allocate funds to Youth Co-Op, Inc. for the Summer Youth Employment Program. Motion seconded by Mr. Juan Carlos del Valle; Motion Passed Unanimously

8. Recommendation as to Approval to Allocate Funds to Adult Mankind Organization for the Summer Youth Employment Program

Chairman Bridges introduced the item and Mr. Beasley further discussed.

Mr. Gibson asked whether this program had been offered in prior years. Mr. Beasley responded, "Yes" then further explained. Youth Programs Manager Tomara Graham provided additional details.

There was continued discussion.

Ms. Garza inquired about the south locations and Mr. Beasley responded that the locations would be provided at a later date.

Ms. Cynthia Gaber moved the approval to allocate funds to Youth Co-Op, Inc. for the Summer Youth Employment Program. Motion seconded by Ms. Cynthia Gaber; Further Discussion:

Vice-Chairman Perez inquired about funds for retesting. There was continued discussion.

Motion Passed by Unanimous Consent

Discussion continued.

Mr. Arnie Girnun of New Horizons, Inc. briefly shared his views.

Chairman Bridges recommended donating laptops to students that complete the program.

Mr. Gibson inquired about the current budget and Mr. Beasley responded.

Vice-Chairman Perez inquired about wage rates. Mr. Beasley responded \$13.87/ \$14.30.

There being no further business to come before the Committee, the meeting adjourned at 9:30am.



SFWIB EXECUTIVE COMMITTEE

DATE: July 13, 2017

AGENDA ITEM NUMBER: 2A

MEETING MINUTES

June 12, 2017 at 8:15 A.M

CareerSource South Florida Headquarters

7300 Corporate Center Drive, Conference Room 2

Miami, FL 33126

EXECUTIVE COMMITTEE MEMBERS IN ATTENDANCE	EXECUTIVE COMMITTEE MEMBERS NOT IN ATTENDANCE	AUDIENCE:
<ol style="list-style-type: none"> 1. Perez, Andy, Vice-Chairman 2. Gaber, Cynthia 3. Gibson, Charles 	<ol style="list-style-type: none"> 4. Bridges, Jeff, <i>Chairman</i> 5. del Valle, Juan Carlos 6. Ferradaz, Gilda 7. Garza, Maria ***** <p>SFWIB STAFF</p> <p>Beasley, Rick Almonte, Ivan Alonso, Gus Garcia, Christine Gilbert, David Graham, Tomara Jean-Baptiste, Antoinette Kavehersi, Cheri Perrin, Yian Smith, Marian Smith, Robert</p>	<p>Cooper, Jaime - <i>New Horizon's Inc.</i></p> <p>Rodriguez, Maria – <i>Youth Co-Op, Inc.</i></p>

Agenda items are displayed in the order they were discussed.

1. Call to Order and Introductions

Vice Chairman Andy Perez called the meeting to order at 8:17am and asked all those present introduce themselves. Quorum had been achieved.

2. Approval of May 11, 2017

Deferred due to lack of quorum

3. Information – 2018 National Budget Blueprint

Vice-Chairman Perez introduced the item. Executive Director Rick Beasley Provided an update on the term “Skinny Budget” and its potential impact to Local Workforce Development Boards.

No further questions or concerns.

4. Information – Program Year 2017-18 In-State Allocations

Mr. Beasley introduced and presented the item.

Vice-Chairman Perez shared his concerns regarding the drastic cuts over the past few years. He further discussed issues regarding dramatic shifts in retail sales. Mr. Beasley explained the alternate solutions of online services.

Mr. Gibson inquired about the number of center leases that are currently at no cost to CSSF. Mr. Beasley responded a total of three; City of South Miami, City of Miami and City of Miami Beach.

There was continued discussion.

Vice-Chairman Perez inquired about the loss of \$4million dollars in Temporary Assistance for Needy Families (TANF) funds in year 2013-2014. He additionally inquired about the status of creating “super regions” proposed by the state of Florida a few years ago. Mr. Beasley briefly explained. He further noted this region currently has the lowest cost per placement in the state.

No further questions or discussions.

5. Recommendation as to Approval to Accept Process and Performance Revisions to the Balanced Scorecard

Mr. Beasley introduced the item.

Vice-Chairman Perez shared his concern regarding the 25% to 30% increase. He further inquired about which job openings were available, whether low skill or high skill. SFWIB Adults Program Manager David Gilbert responded 60/40 (40% high/60% low). Vice-Chairman Perez requested confirmation as to whether it would be easier to fill the 60% high skills. Mr. Gilbert explained that it was based on the registration and he provided further details.

Vice-Chairman Perez asked Mr. Gilbert whether he has worked at one of CSSF’s centers. Mr. Gilbert responded, “Yes”. Vice-Chairman Perez further asked whether the current goals are achievable and Mr. Gilbert responded, “Yes.”

Vice-Chairman Perez questioned the referrals and Mr. Beasley responded the goal is to get job openings filled expeditiously. Mr. Beasley further presented the balanced scorecard report.

No further questions or discussions.

There being no further business to come before the Committee, the meeting adjourned at 9:16am.



SFWIB EXECUTIVE COMMITTEE

DATE: August 10, 2017

AGENDA ITEM NUMBER: 2A

MEETING MINUTES

July 13, 2017 at 8:15 A.M

CareerSource South Florida Headquarters

7300 Corporate Center Drive, Conference Room 2

Miami, FL 33126

EXECUTIVE COMMITTEE MEMBERS IN ATTENDANCE	EXECUTIVE COMMITTEE MEMBERS NOT IN ATTENDANCE	AUDIENCE:
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Agenda items are displayed in the order they were discussed.

1. Call to Order and Introductions

Chairman Bridges called the meeting to order at 8:36am, asked all those present introduce themselves and noted that a quorum of members had not been achieved.

2. Approval of May 11, 2017 and June 12, 2017

Deferred due to lack of quorum

3. Information – 2016-2020 CareerSource South Florida Strategic Operational Plan Update

Chairman Bridges introduced the item and Executive Director Rick Beasley further presented.

Chairman Bridges inquired about the IT penetration testing follow-ups. Vice-Chairman Perez gave an update on the Committee's request regarding the Committee's request to purchase servers.

Mr. Beasley added that more information will be provided once the IT penetration testing recommendations have been implemented.

Vice-Chairman briefly shared a discussion regarding a pushback on IT penetration testing for the County's water system.

Mr. Beasley briefly provided an update on dual operations.

Mr. del Valle inquired about information on Return on Investments (ROI). Mr. Beasley explained.

No further questions or discussions.

4. Information – CareerSource Center New Operator/Service Provider Transition Update

Chairman Bridges introduced the item. Mr. Beasley provided a brief update on the transitioning of two new service providers. SFWIB Adults Program Manager David Gilbert further discussed.

Mr. Beasley briefly shared with the Committee of a scheduled webinar with representatives of CareerSource Florida that would provide an overview of CSSF's performance.

Vice-Chairman Perez shared his concern regarding drastic cuts in construction, retail and jobs for the hardest to serve population. He further inquired about strategies to improve the shift. Mr. Beasley further explained.

There was continued discussion.

Mr. Perez inquired about CSSF's training vendors list that has been reduced.

Chairman Bridges recommended offering warehouse training.

Mr. Beasley shared with the Committee of his upcoming meeting with Miami-Dade County Commissioner Daniella Levine Cava and Al Stimac of Metal Essence, Inc. to discuss manufacturing training in Miami-Dade County.

Vice-Chairman Perez asked whether workforce at the national level has considered implementing online trainings as optional. Mr. Beasley further explained.

There was continued discussion.

Mr. Beasley shared with the Committee that staff is looking at the possibility of reducing the number of career centers due to budgeting reasons.

Mr. del Valle recommended partnering with universities for low cost leasing spaces. Mr. Beasley shared his comments in support of this initiative. He explained this would be a great step in recruiting additional talent. Mr. del Valle concurred.

Mr. Beasley briefly shared with the Committee regarding his recent meeting with representatives of CAMACOL - Latin Chamber of Commerce.

No further questions or discussions.

5. City of Homestead Summer Youth Employment Program

Chairman Bridges introduced the item. Mr. Beasley briefly presented and SFWIB Youth Programs Manager Tomara Graham further presented.

Vice Chairman Perez requested a follow-up report be provided to the Committee of all outcomes.

No further questions or discussions.

6. Information – City of Miami Gardens Summer Youth Employment Program

Mr. Beasley introduced the item and Ms. Graham further presented.

- 1774 Youth Registered
 - 1,006 – Income eligible
 - 657- Not qualified
 - 111 – incomplete registration
- 71% receive free and/or reduced lunch
10% receive Temporary Assistance for Needy Families (TANF)

Mr. Beasley also provided details.

Vice-Chairman Perez inquired about qualifications. Mr. Beasley explained that one criterion includes students receiving free or reduced lunch.

Vice-Chairman Perez inquired about the word “other” listed under “Youth Placed in the Following Industries” in the demographic report included in the agenda.

7. Information – TechHire Summer Boot Camps

Mr. Beasley presented and Ms. Graham further discussed.

Mr. Arnie Girnun of New Horizons, Inc. briefly shared a story. He then thanked staff for their support during the implementation of a TechHire program. He especially thanked Tomara Graham, Marian Smith, Maria Gomez, and Cheri Kavehersi.

Mr. Beasley recommended building an app for Youth Summit during the upcoming year.

Mr. Beasley also shared with the Committee regarding an upcoming meeting with representatives of Big Brothers Big Sisters to discuss a Comcast project.

Discussion continued.

There being no further business to come before the Committee, the meeting adjourned at 9:29am.



SFWIB EXECUTIVE COMMITTEE

DATE: 8/10/2017

AGENDA ITEM NUMBER: 3

AGENDA ITEM SUBJECT: CONTRACT EXTENSION FOR OFFENDER SERVICES

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: SFWIB staff recommends to the Global Talent and Competitiveness Council to recommend to the Board the approval to extend the current Transitions, Inc. 2016-17 program year contract for an additional 30 days, as set forth below.

STRATEGIC GOAL: **STRENGTHEN THE ONE-STOP DELIVERY SYSTEM**

STRATEGIC PROJECT: **Enhance CSSF performance system**

BACKGROUND:

At its June 15, 2017 meeting, the SFWIB approved the Global Talent and Competitiveness Council's recommendation to re-release the Workforce Services Request for Proposal (RFP) to serve special populations and to extend the Transitions, Inc. Program Year (PY) 2016-17 contract for 90 days.

SFWIB staff re-released the Workforce Services - Special Populations RFP; however, the solicitation timetable requires an additional 30-day extension of the Transitions Inc. contract. The additional time will allow for the completion of the RFP solicitation and review process in order that the Board may approve the results at its October 19, 2017 meeting.

The Workforce Services - Special Populations RFP timetable is as follows:

RFP Events	Completion Dates
RFP Released	July 28, 2017
Proposal Submission Deadline	August 25, 2017
Public Review Forum	September 11, 2017
Recommendations for Approval at Board Meeting	October 17, 2017
Program Year 2017-2018 Contract Start Date	November 1, 2017

FUNDING: N/A

PERFORMANCE: N/A

NO ATTACHMENT



SFWIB EXECUTIVE COMMITTEE

DATE: 8/10/2017

AGENDA ITEM NUMBER: 4

AGENDA ITEM SUBJECT: RELATED PARTY TRAINING VENDOR AGREEMENTS

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: SFWIB staff recommends to the Global Talent Competitiveness Council to recommend to the Board the approval of Training Vendor Agreements with the following Training Vendors that are represented on the Board as set forth below:

STRATEGIC GOAL: **HIGH ROI THROUGH CONTINUOUS IMPROVEMENT**

STRATEGIC PROJECT: **Improve credential outcomes for job seekers**

BACKGROUND:

CareerSource Florida Contracting Policy prohibits the use of state or federal funds by a regional workforce board for any contract exceeding \$25,000 between a regional workforce board and a member of that board that has any relationship with the contracting vendor, unless the Department of Economic Opportunity (DEO) and CareerSource Florida has reviewed the contract.

SFWIB staff recommends to the Global Talent Competitiveness Council to recommend to the Board the approval of Training Vendor Agreements with the following Training Vendors that are represented on the Board:

- Florida National College, Inc. (FL National),
- Miami Dade College (MDC),
- Miami-Dade County Public Schools (M-DCPS).

The policy does not exclude agreements with training/educational institutions that regional workforce boards enter into with a training/educational institution included on the local eligible training provider list and for which eligible applicants choose from when selecting a training/educational provider. Accordingly, the Training Vendor Agreements between the SFWIB and FL National, MDC and M-DCPS are subject to the 2/3 vote requirement and will be submitted to DEO and CareerSource Florida for review.

FUNDING: N/A

PERFORMANCE: N/A

NO ATTACHMENT



SFWIB EXECUTIVE COMMITTEE

DATE: 8/10/2017

AGENDA ITEM NUMBER: 5

AGENDA ITEM SUBJECT: INDIVIDUAL TRAINING ACCOUNT FUNDING LIMITATIONS

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: SFWIB staff recommends to the Executive Committee to recommend to the Board the approval to eliminate the use of Individual Training Account funds for Microsoft Office Suite training programs and limit other training programs that integrate Microsoft Office Suite training, as set forth below.

STRATEGIC GOAL: **STRENGTHEN THE ONE-STOP DELIVERY SYSTEM**

STRATEGIC PROJECT: **Strengthen workforce system accountability**

BACKGROUND:

A number of public educational institutions have taken the lead in no longer supporting Microsoft Office Suite (MOS) training as part of their regular program offerings. The change is due in part to the large amount of debt students incur through student loans and other resources that are available at no cost.

SFWIB staff concurs and recommends Individual Training Account (ITA) funds are no longer utilized to pay for MOS training or other training programs that integrate 30 percent or more of MOS training as part of a program's course offerings.

The elimination and/or limited use of ITA funds to pay for MOS training programs, promotes a more efficient use of available training funds, helps limit debt incurred by participants due to student loans for this type of training, provides broader career pathway options, and opportunities for sustainable employment.

Participants interested in MOS can access the training, delivered in person and online, from a variety of resources at no cost.

FUNDING: N/A

PERFORMANCE: N/A

NO ATTACHMENT



SFWIB EXECUTIVE COMMITTEE

DATE: 8/10/2017

AGENDA ITEM NUMBER: 6

AGENDA ITEM SUBJECT: TECHHIRE SUMMER BOOTCAMP PROGRAM

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: SFWIB staff recommends to the Executive Committee to recommend to the Board the approval to allocate an amount not to exceed \$153,000 in Temporary Assistance for Needy Families funds to issue stipends to 306 youth who completed the CareerSource South Florida TechHire Summer Boot Camp program and/or received a credential, as set forth below:

STRATEGIC GOAL: **DEDICATED COMMITMENT TO YOUTH PARTICIPATION**

STRATEGIC PROJECT: **Emphasize work-based learning and training**

BACKGROUND:

At its June 15, 2017, the South Florida Workforce Investment Board (SFWIB) approved the first CareerSource South Florida TechHire Summer Boot Camp program. The TechHire Summer Boot Camp initiative began on June 19, 2017, provided 465 youth ages 15-22 with skills training to become entry-level professionals in high-demand Information Technology (IT) careers. Of the 465 students enrolled, 306 completed the TechHire program.

The boot camps were delivered in five-week sessions (first session June 19-July 28, 2017 and second session June 26- August 4, 2017) at 13 Miami-Dade County Public Schools and the CareerSource South Florida TechHire Center at Big Brothers Big Sisters. The TechHire Summer Boot Camp program offered youth participants the fastest paths to IT jobs, by providing them with the skills they will need in months, not years..

The TechHire Summer Bootcamps enhances the area's future workforce in the IT Industry by connecting youth participants to both traditional and nontraditional educational resources. The training was a mix of accelerated learning programs that included gaming and coding, web development, Comp TIA A+, Auto CAD, Cyber Security, and Network Training Specialist an innovative channel for learning.

The Youth Service Providers responsible for issuing the stipends to 306 youth is as follows:

- Adults Mankind Organization: 66 youth at \$500, totaling \$33,000.00
- Cuban American National Council: 112 youth at \$500, totaling \$56,000.00
- Youth Co-Op: 128 youth at \$500, totaling \$64,000.00

FUNDING: Temporary Assistance for Needy Families

PERFORMANCE: N/A

NO ATTACHMENT